

**Minutes SAGA Executive Meeting
Room 2D21 Agriculture Building
Tuesday, March 05, 2019**

Prepared by: Raelene Petracek

PRESENT: Eric Johnson (chair), Mayson Maerz, Keith Head, Dennis Ewanus, Ewald Lammerding, Madison Englot, Owen Olfert, Hamish Tulloch, Vern Racz, Raelene Petracek
by phone: none

Regrets: Jo-Anne Relf-Eckstein, Irene Ahner, Louis Bossaer, Bryan Harvey

1. Call to order by Chairperson Eric Johnson at 7:00 pm
 2. Adoption of Agenda
 - **MOTION:** D. Ewanus. CARRIED.
 3. Adoption of minutes from February 2019 meeting
 - Minutes were distributed electronically prior to the meeting
 - **MOTION** to adopt: K. Head. CARRIED.
 4. Business arising from the Minutes
 - Tours – to be revisited at a later date
 5. Financial Report – D. Ewanus
 - Financial Report was electronically distributed by D. Ewanus prior to the meeting
 - Reunion profit similar to previous years
 6. Correspondence
 - None
 7. Committee Reports
- Scholarship – K. Head
- Draft of Terms of Reference provided:



**UNIVERSITY OF
SASKATCHEWAN**

**The Saskatchewan Agriculture Graduates Association Undergraduate
Scholarship(s)
TERMS OF REFERENCE**

Purpose:	To recognize the academic achievement and community involvement of continuing undergraduate students in any degree or diploma program offered at the College of Agriculture and Bioresources.
Background:	<p>Originally established in 1935, the Saskatchewan Agriculture Graduates Association (SAGA) is a volunteer run organization created to promote the social interests and build connectivity among graduates of the College of Agriculture and Bioresources through a variety of activities.</p> <p>One of SAGA's original mandates was to help students find employment. This award follows in the same tradition of supporting students.</p>
Source and Amount of Funding:	Donations from members of the Saskatchewan Agriculture Graduates Association (SAGA). It is anticipated that SAGA members will contribute to the fund annually over time.
Tenability:	Both principal and earnings will be used to fund the award. The first award is expected to be made in the 2019-2020 academic year.
Award Committee:	As determined by the Dean, College of Agriculture & Bioresources.
Number and Value of Awards:	Up to two annual awards of \$3,000 each. The number of awards will be informed by the available funds. The award amount may be increased over time to maintain its significance relative to tuition costs.
Program and Course Designations and Eligibility Restrictions:	<p>Open to continuing undergraduate students in any degree or diploma program offered at the College of Agriculture and Bioresources.</p> <ul style="list-style-type: none"> • Submit an essay of 200-300 words demonstrating their commitment to community activities (this may include activities in the college, the university and/or the community at large). Written submissions should include a summary of community activities, assessment of the personal and community benefits as well as any challenges faced through this involvement. • Have a minimum average of 70%

Selection Criteria:

Selection will be based first on the merits of the essay and secondly on academic achievement, as determined by the Award Committee.

Fund Administration:

The University shall have the further power to administer the fund as part of the University’s general trust and endowment funds, in keeping with and under the University’s investments and administrative guidelines and practices as may be established and changed from time to time. At the date of this agreement, and under the above guidelines and practices, provision shall be made for the investment of trust funds in common with other trust funds and the payment of administration fees with respect to the management of trust funds, such fees to be determined by the University acting reasonably.

In the event that circumstances make the specified use or administration of this gift no longer practical or desirable, the Board of Governors of the University of Saskatchewan is hereby authorized to make changes in the use of the gift to maintain, as much as is reasonably possible, its spirit and general intent.

Unless otherwise stated in these terms, all awards will be subject to the University of Saskatchewan’s Awards Policies of University Council.

I acknowledge that the above terms of reference are acceptable and are in keeping with the intent of the gift.

Eric Johnson
President, Saskatchewan Agriculture Graduates Association

Date

The College of Agriculture & Bioresources recommends the establishment of a fund based upon the above Terms.

Mary M. Buhr, PhD
Dean, College of Agriculture and Bioresources
Approved and accepted on behalf of the Board of Governors of the University of Saskatchewan.

Date

- Discussion:
 - SAGA is not worrying about building fund, will use as it comes in
 - Scholarship is now 2 x \$3000
 - Still needs to be approved by U of S
 - Need to be careful to stay on top of it since no fund is being built up. Possibility of topping up if necessary. It is worded so that fewer scholarships could be awarded if there is not enough in the fund.
- Many thanks to Hamish for his work with us on this.

ASA - M. Englot

- Several events coming up:
- Blades game
- Calcutta Bowling and Exec changeover – March 20- SAGA suggested putting a team into the bowling
- Ski Trip
- March for Stars: Likely going to change so that on the years they aren't doing Telemiracle Bedpush they will fundraise for Stars
 - Goal is \$10,800.00 (each dispatch costs \$5,400.00)
 - Several Fundraisers planeed

Reunion – O. Olfert

- Five positive responses for chairs so far
- Chair to contact Hamish to arrange for lists
- Still have some years without chairs yet

Banquet/Mixer Report - E.Lammerding

- All wrapped up for this year

Friday Event - H. Tulloch

- Nothing to report

Hockey –

- Statement submitted to Dennis
- No other report provided

Newsletter – E.Lammerding

- Deadline – May 15
- We want to make sure the faculty receive it so Eric will send through the AgBio Faculty list and he will add an intro to it.
- There were 16 mailed newsletters returned

Development Office and Alumni Relations Report – H. Tulloch

- Alumni Relations to help – probably with the Reunion Chairs

Crop Production Week – K. Head

- Nothing to report

Membership/Website – V. Racz

- Report provided:

E-mails have been sent out to those that purchased annual membership encouraging them to convert to life memberships. The mail out was handled by our website manager as local servers are restricted in numbers of email addresses per day. The cost was nominal and accounted for a one-half hour of time or \$20.00. I thought I would try Steve Dawes as I propose that we use mass emails of a paragraph or two to stay in touch with members every month or two to update our membership on issues such as the scholarship fund. If we prepare them the Web station could do this at nominal cost. We now have this opportunity and could also extend to the newsletters.

Besides gaining a significant number of life memberships, the Scholarship finally is getting off the ground. While a larger fund buildup may have been nice the alternative now proposed allows maximum impact now of our dollars and being of greater help to students. It is a win win situation.

On behalf of the Committee we thank you for your patience and now we are starting to see what a strong website and communications program can do.

Respectfully submitted

Keith, Dennis and Vern

Hall of Fame – B. Harvey (via email)

- Nothing to report

MAL

- No Report

Vice President – O. Olfert

- Nothing additional to report

Past President – M. Maerz

- Nothing to report

President Report –E. Johnson

- Nothing to report

MOTION: Accept Reports: O. Olfert. CARRIED.

8. New / Other business

- None

9. Date of Next Meeting

- WEDNESDAY April 03rd at 7:00

10. Meeting Adjourned at 7:53 pm by E. Johnson